



Trinity High School Application for Employment



POSITION APPLIED FOR

Position Title	Full- or Part-time
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PERSONAL INFORMATION

Name (Last, First, Middle Initial)

Address (Street, City, State, Zip Code)

Home Phone Number

Cell Phone Number

Work Phone Number

E-mail Address

Social Security Number

Parish/Church Affiliation

Religion

U.S. Citizenship Other _____

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime?

Yes No If yes, please explain: _____

Do you have any situation or condition which may cause you to have a problem with regular attendance at work?

Yes No

Minimum Acceptable Salary

Date Available for Employment

EDUCATION – List most recent first (use supplemental sheet if necessary)

Name of College or University	Subject of Concentration	Date Attended From To	Type of Degree	Major/Hours	Year Earned
High School		Other relevant education			
Kentucky Certifications		Other certifications			

PROFESSIONAL & COMMUNITY INVOLVEMENT – List most relevant (use supplemental sheet if necessary)

Name of Organization	Position or Type of Activity	Duration of Involvement From To	Awards/ Recognition Received	Reason for Ending Involvement

EMPLOYMENT HISTORY – List all employment, including military and volunteer service, **starting with the most current position held**. Show employment history for at least 10 years or from the time you left school. Explain gaps in employment history. You may attach a resume, **but you must complete the employment section**. This information will be used in reference checks. Failure to answer all items in the following section may eliminate you from further consideration.

Dates Employed (month/year) From: _____ To: _____		Position Title	
Salary		Organization Name/Address	
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, hrs/wk _____			
May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No		Supervisor's Name/Title/Phone	Reason For Leaving
Duties:			
Dates Employed (month/year) From: _____ To: _____		Position Title	
Organization Name/Address			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, hrs/wk _____			
May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No		Supervisor's Name/Title/Phone	Reason For Leaving
Duties:			
Dates Employed (month/year) From: _____ To: _____		Position Title	
Organization Name/Address			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time, hrs/wk _____			
May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No		Supervisor's Name/Title/Phone	Reason For Leaving
Duties:			

REFERENCES – At minimum, list current supervisor and/or academic advisor and two professional/academic references. In addition to work references indicated in the employment history section, the following references may be contacted:

Name	Occupation/Company	Address (Street, City, State, Zip)	Telephone and E-Mail Address

In the box below, please state briefly why you would like to teach at Trinity High School, in which co-curricular areas you might wish to become involved and what special talents, interests or skills you would bring to our community (use supplemental sheet if necessary).

Per school policy, background checks and criminal convictions will be conducted on final candidates for any full-time or part-time position.

PLEASE READ CAREFULLY AND SIGN - I certify that the above statements are correct. I understand that any false information (or omissions) in this application, or its supporting documents, will be sufficient grounds for refusal to hire me or termination without notice. I further understand that Trinity High School has the right to review my education, previous employment and other background data.

Applicant's Signature _____ Date _____

Mail, e-mail or fax the signed application, letter of intent, current résumé and copies of academic coursework to:

**Trinity High School
 Attention: Academic Services
 4011 Shelbyville Road
 Louisville, KY 40207
 Email: zoeller@thsrock.net
 Fax: (502) 895-6837**

**Thank you for your interest in
 Trinity High School.
 For more information, contact us:

 Telephone: (502) 736-2112**